



Facility

Name: *Sunset Mesa-South Campus* **License Number:** *109028*
Address: *2900 Morris N.E., Albuquerque, NM 87112*
Phone: *5052987626* **Fax:** **E-mail:** *n/a*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *08/29/2018* **Expiration Date:** *08/28/2019*

Capacity

Over Age 2: *145* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *145*
Square Footage: *0*

Census

Over 2: *64* **Under 2:** *0*

Classrooms

Number of Classrooms: *8*

Days and Hours of Operation

Monday <i>7:30 AM - 3:30 PM</i>	Tuesday <i>7:30 AM - 3:30 PM</i>	Wednesday <i>7:30 AM - 3:30 PM</i>	Thursday <i>7:30 AM - 3:30 PM</i>	Friday <i>7:30 AM - 3:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *12/17/2018* **Time In:** *9:30 AM* **Time Out:** *12:30 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements	Not Inspected
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Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	Compliance
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8.16.2.22 F Personnel Records	Non-compliance
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The center failed to have 1 out of 1 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.

Regulation: 8.16.2.22.F.1.f

Date to be Completed: 01/16/2019

8.16.2.22 G Personnel Handbook	Not Inspected
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Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
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8.16.2.23 B Staff Qualifications and Training	Compliance
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8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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Services & Care of Children

8.16.2.24 A Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Not Inspected
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8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
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8.16.2.24 D Diapering and Toileting	Compliance
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8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
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8.16.2.24 F Additional Requirements for Night Care	N/A
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8.16.2.24 G Physical Environment	Compliance
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Services & Care of Children *(continued)*

8.16.2.24 H Social-Emotional Responsive Environment Compliance

8.16.2.24 I Equipment and Program Compliance

8.16.2.24 J Outdoor Play Areas **Non-compliance**

The playground equipment isn't inspected weekly.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

Regulation: 8.16.2.24.J.4.

Date to be Completed: 01/16/2019

8.16.2.24 K Swimming, Wading and Water N/A

8.16.2.24 L Field Trips Not Inspected

Food Service

8.16.2.25 B Meals and Snacks Compliance

8.16.2.25 C Menus N/A

8.16.2.25 D Kitchens Compliance

8.16.2.25 E Meal Times Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements Compliance

8.16.2.26 C Medication Compliance

8.16.2.27 A-D Illness Requirements for Centers Compliance

8.16.2.28 A-H Transportation Requirements for Centers N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping **Non-compliance**

The Premises are not in good repair as evidenced by restroom door closing mechanism in room 135 is broken.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

(continued)

Regulation: 8.16.2.29.A.1.

Date to be Completed: 01/16/2019

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Non-compliance

The center failed to conduct a fire drill for the month(s) of August.

Regulation: 8.16.2.29.H.2.

Date to be Completed: 01/16/2019

*The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. Expired 11-2018**Corrective Action Plan**An annual fire inspection will be requested from the fire authority having jurisdiction over the center.*

Regulation: 8.16.2.29.H.3.e.

Date to be Completed: 01/16/2019

8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 J Pets	Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Mark Prizzi



Facility Representative: Mary Helen Jordan